

PTO Meeting Agenda

December 16, 2025

- I. President/Vice President Welcome
 - Destination Canal Winchester grant 2026 has been applied for; pending response
- II. Fundraising
 - A. OSU vs MI Square Fundraiser Results
 - 1. Raised \$500 (minus paypal expenses)
 - 2. 3 winners (1 person won twice)
 - 3. Looking ahead at our next Square Fundraiser (Super Bowl in Feb) possibly raise the winning payouts, along with square price?
 - a) \$15 per square - Winnings \$150, \$150, \$150, \$300
 - Earnings will be about \$750. Sounds like a good idea. We will give a final decision at the next meeting in January (just before sales start)
 - B. Columbus Blue Jacket Tickets
 - Tricia will pick dates for January/February and set up an advertising schedule
 - C. Classroom Support Campaign update
 - 1. Update on O'Charley's from Sept 27th - \$214 (waiting for payment)
 - Tricia checked the PTO mailbox today and we have received the check. A thank you and shout out will be scheduled on our social media.
 - 2. A reminder was sent to teachers about the point system and upcoming events.
 - Tyler to send Kendra Popsicles, Trunk or Treat (non trunks) and movie night volunteer attendance. Then Kendra will share out running point totals to teachers.
- III. Outreach and Appreciation
 - A. New Library Grand Opening
 - Turns out there are no beneficial opportunities for the PTO and the Library at this time.
- IV. Treasurer
 - A. Box Tops \$220.28 (as of Dec 14)
 - It's been a financially quiet month.
- V. Spirit Wear
 - A. Re-Cap Sock Holiday Sale Nov 18th - Nov 28th
 - 61 pairs sold = \$138.35 profit. Sock pick up Dec 17-19 at ITES.
 - spirit wear direct - \$1300 thus far (\$130 profit); would be good to post/share what we are doing with the funds raised. Right now nothing has been listed specifically, however, there are PTO operation expenses, the principal funds, staff appreciation week, library funds, and free events that all get supported with these kinds of fundraisers.
- VI. Events
 - A. Family Dance (January 30th 6-8pm)
 - B. What Board Members plan on attending (won't have designated duties but can help if needed)?
 - 1. Decide on Board Member - Committee Leads
 - Volunteer Coordinator - Olivia Hogan, Activities - CJ Weiss, Decorating - Sidney
 - Tricia will send an email to board members with descriptions Tyler created. Once we officially have our Leads, an email will be sent to our subscribers for a few volunteers to help our Leads and solidify our Family Dance Committee.

2. Discuss theme ideas

- a) People vote (via Parent Square) or have 5th graders vote

5th graders will vote; Corey will organize and have completed this week

- (1) Candy Land
- (2) Winter Wonderland
- (3) Hawaiian

3. Ticket Sales

- a) Open on Monday, January 5th (post on FB and PS).

- b) Cap the number of online tickets?

Advertise as limited sales; cap at 300 on TicketStripe and monitor. If we get close to the limit we will advertise that we are approaching max capacity and there will not be any tickets at the door (last few tickets online only).

Ticket Price \$20 and (if we have room for more ticket sales) \$30 at the door.

4. Logistic Ideas (from last meeting)

Tricia will connect with Corey to go to the school and map out and clean out/inventory closet. CJ, Olivia, and Audra are also willing to help.

- a) Prepackaged foods at concession
- b) Pass out snack tickets upon entry so everyone can get the chance for a snack
- c) Use both music rooms for quiet spaces

One volunteer has already signed up - Susan Kirkpatrick; Audra Mohler will assist in space as well.

- d) Have one wall down -and then we can have people dancing in the middle and there and then have food on the other side
- e) Activities in the hallways

- (1) 7 at the max

- (2) Last year the lines were long, so this should help alleviate that

Many volunteers will be needed for the day of the dance - pay attention to emails from subscribed list for more information

VII. Social Media

- A. Save the date post for Family Dance.

Molly will make and post a save the date once the 5th graders have voted (and before winter break).